Regular Meeting Agenda of the Plattsburgh Parking Advisory Committee (PPAC) Common Council Chambers, City Hall August 13th, 2019

| Pre | esent: | Matthew Miller, Levi Ritter, Michael Bessette, Bob Garcia, Joseph Rotella, Rodney Brown, Ethan Vinson, Kathleen Mahoney-Myers, Patrick McFarlin, Maryanne Bukolt-Ryder |
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| Abs | sent: | |
| Cha | air Comment | |
| Pul | blic Commen | t Period on Agenda Items: |
| 1. | REPORT FRO THE PAST M | OM CHIEF RITTER DETAILING CURRENT PARKING SYSTEM ENFORCEMENT STATISTICS FOR 10NTH |
| 2. | DISCUSSION | NOF PETITION – PRESENTED BY MEMBER MAHONEY-MYERS |
| 3. | DISCUSSION | NOF THE RESULTS OF THE PAYSTATION RFP |
| | Payment Sy review com | ving proposals received in response to the "Multi-Space Parking Paystations, and Remote stems" RFP and conducting in-person interviews with all three respondents, the proposal mittee has chosen IPS Group, Inc. as the highest-scoring respondent. The PPAC accepts of the review committee and recommends to the Common Council that, should it choose |

to implement a new, managed, downtown parking system that employs kiosks, it should enter into

an agreement with IPS Group, Inc. to provide hardware and software services for that system.

Moved by: Seconded by:

Discussion:

All in Favor: All Opposed:

Action Taken:

4. RECOMMENDATION TO THE COMMON COUNCIL - IMPLEMENTATION SCHEDULE

The PPAC recommends to the Common Council that it not implement any substantive changes to the current downtown parking management system until the Generic Environmental Impact Statement ("GEIS") and its associated traffic study currently being prepared by the Chazen Companies to evaluate the impact of various downtown development projects are completed.

Moved by: Seconded by:

Discussion:

All in Favor: All Opposed:

Action Taken:

RECOMMENDATION TO THE COMMON COUNCIL – SUMMER OUTDOOR SEATING

Based on the observed excess of on-street downtown parking capacity during periods of peak utilization, the PPAC recommends to the Common Council that it continue the practice of permitting downtown restaurants to apply for and implement outdoor seating "parklets" on City streets during the summer season.

Moved by: Seconded by:

Discussion:

All in Favor: All Opposed:

Action Taken:

6. RECOMMENDATION TO THE COMMON COUNCIL – SNOW BAN PARKING

Once physical development of the Durkee Street parking lot begins, the PPAC recommends to the Common Council that a new snow ban parking system be implemented. The off-street parking lots employed by this system are to be the Arnie Pavone Memorial Parking Plaza, the Broad Street Lot, the Court Street Parking Lot, and the City Hall Place Parking Lot.

Snow Ban Day 1: Snow Ban Day 2:

Arnie Pavone Memorial Parking Plaza – 109 spaces Broad Street Lot – 80 spaces

City Hall Place Lot – 17 spaces Court Street Parking Lot – 44 spaces

Total – 126 spaces Total – 124 spaces

Moved by: Seconded by:

Discussion:

All in Favor: All Opposed:

Action Taken:

7. RECOMMENDATION TO THE COMMON COUNCIL – PARKING PERMITS

The PPAC recommends to the Common Council that a parking permit system be implemented before physical development of the Prime Companies development commences. A single type of parking permit should be offered for sale on either a monthly or annual basis. Annual permits should be offered for sale at a modest discount to the cost of 12 monthly permits.

The parking permits should be designed to work in the following off-street lots:

- Arnie Pavone Memorial Parking Plaza
- Broad Street lot
- Court Street lot
- City Hall Place lot
- Public parking on the Prime Companies development (once available for use)

The permit should allow individuals to park between 8:00 a.m. and 5:00 p.m., Monday through Friday in the off-street lots listed above. The costs of these permits shall be discussed by the PPAC and a recommendation sent to the Common Council once all costs of the new downtown parking system are known.

As the need arises, the PPAC will consider the recommendation of additional permits.

Moved by: Seconded by:

Discussion:

All in Favor: All Opposed:

Action Taken:

RECOMMENDATION TO THE COMMON COUNCIL – OFF-STREET LOT PARKING MANAGEMENT

Should the Common Council decide to implement a new, managed, downtown parking system that employs parking permits and kiosks, the PPAC makes the following recommendations:

A system that employs both permits and kiosks should be implemented in the following off-street lots:

- Arnie Pavone Memorial Parking Plaza
- Broad Street lot
- Court Street lot
- City Hall Place lot
- Public parking in the Prime Companies development (once available for use)

A system that employs kiosks only should be implemented in the following off-street lots:

Public Parking in Clinton County Government Center lot

Permits should be made available for frequent, long-term parkers. Kiosks should be made available for those individuals parking for shorter periods. Rates charged by the kiosks should be modest and parkers should be given the option of purchasing time on both an hourly and a daily basis. These rates should be charged only between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. This would coincide with the recommended parking permit structure. The distribution of kiosks in the offstreet lot should be as follows:

Arnie Pavone Memorial Parking Plaza: 3 kiosks

Broad Street lot: 2 kiosks

Court Street Parking lot: 2 kiosksCity Hall Place Parking Lot: 1 Kiosk

Public Parking in Prime Companies development: 2 kiosks

Public Parking in Clinton County Government Center lot: 2 kiosks

Moved by: Seconded by:

| Discussion: |
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All in Favor: All Opposed:

Action Taken:

9. RECOMMENDATION TO THE COMMON COUNCIL - ELIMINATION OR REDUCTION OF THE "SAD"

Should the Common Council decide to implement a new, managed, downtown parking system that employs parking permits and kiosks in off-street lots, the PPAC recommends to the Common Council that the downtown Special Assessment District be either reduced or eliminated.

Moved by: Seconded by:

Discussion:

All in Favor: All Opposed:

Action Taken:

10. RECOMMENDATION TO THE COMMON COUNCIL - ON-STREET PARKING MANAGEMENT

The PPAC recommends that all on-street parking time limits within the boundaries of the Special Assessment District be standardized and that a uniform time limit of 2 hours be implemented. This standardization should be subject to review and approval by the City Planner and the Common Council. The PPAC also recommends that the Common Council forgo any further substantive changes to the current on-street parking management system at this time.

Moved by: Seconded by:

Discussion:

All in Favor: All Opposed:

Action Taken:

11. DISCUSSION ON HOLDING NEXT PPAC MEETING IN NOVEMBER

The Chair recommends that the next meeting of the PPAC be held on Tuesday, November 12, 2019 for the following reasons:

- The PPAC has made recommendations to the Council regarding the adequate replacement of the Durkee Street lot's parking capacity.
- Based on the results of our August meeting, the PPAC will have made several additional recommendations to the Council governing various aspects of the proposed downtown parking system.
- Many of the future recommendations of the PPAC shall be dependent upon the results of the GEIS currently being prepared for various downtown development projects and which is not expected to be completed until December of 2019.
- The authorizing resolution which created the PPAC mandated that it meet at least once per quarter.

| Moved by: | Seconded by: |
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Discussion:

| All in Favor: | All Opposed: |
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Action Taken:

Public Comment Period:

Motion to Adjourn:

Moved by: Seconded by: All in Favor: All Opposed:

Action Taken: